



**CENTRE COUNTY CORRECTIONAL FACILITY**

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## General Telephone Information

**Policy:** The Centre County Correctional Facility (CCCF) extends telephone privileges to inmates as part of its overall correctional management. An inmate may call a person of his or her choice outside the facility on a telephone provided for that purpose. However, limitations and conditions may be imposed on an inmate's telephone privileges. In addition to the procedures set forth in this policy, inmate telephone use is subject to those limitations that the Warden determines are necessary to insure security, orderly running of the facility, or to protect the public. Restrictions on inmate telephone use may also be imposed as a disciplinary sanction. The Centre County Correctional Facility utilizes Inmate Telephone Inc. (ITI) Inmate Telephone Management System (ITM) for the purposes of providing a telephone system for inmates. This system empowers CCCF in the area of security, call control, live call monitoring, visitation call monitoring, call recording, long term tape archiving, and site specific reports.

**Procedure:** All Central Booking detainees being release from our custody receive a phone call as a part of the booking process.

At the time of commitment, an inmate is issued Telephone Identification Number (TID) which will allow the inmate access to the Inmate Telephone System and the inmate visitation phones.

The inmate is informed that telephone calls and visitation calls are subject to monitoring, recording, and may be intercepted or divulged.

Inmates committed to the facility will be offered one call during the commitment process. An inmate that is unruly will be denied a call at that time.

Any inmate being released from the facility that needs to arrange immediate transportation will be offered a phone call prior to release.

### **General Information:**

- The inmate telephones are active during the following hours:
  - 8:00 a.m. - 11:30 a.m.
  - 1:00 p.m. - 4:30 p.m.
  - 6:00 p.m. - 9:00 p.m.
- General Population inmates may freely utilize the phones during those times.
- All calls made are on a collect basis or on the debit system.
- All calls are contingent upon acceptance of the charge or call by the recipient.
- A warning notice is played at the beginning of each call stating "This call may be monitored or recorded."
- The length of calls is fifteen minutes. A warning notice is provided approximately three, two, and one minute before the call is disconnected.
- Three-way calling is prohibited and will result in disciplinary action against the inmate.
  - Disciplinary action may include loss of telephone privileges.
- Inmates placed in segregation will be afforded one phone call per week.
- An inmate deemed by the Warden or their designee to be a threat to the safety and security of the facility is subject to losing their telephone privileges.
- The cost of the call will be determined by Inmate Telephone Incorporated.
- If necessary, an inmate may be offered a phone call through an alternative phone than the inmate phones located in the housing units.
  - The CCCF staff member will dial the intended phone number.
  - The CCCF staff member will ask for the intended party
  - If the intended party is reached, the CCCF staff member will verify that the intended party would like to speak with the inmate/detainee.
    - If the answer is no, the CCCF staff member will terminate the call.
    - If the answer is yes, the CCCF staff member will supervise the phone call.
  - If at any time the CCCF Staff member hears anything inappropriate or threatening, the staff member will terminate the phone call.
  - These phone calls are subject to monitoring, recording, and may be intercepted or divulged.
  - If the call qualifies as a legal call, the phone call will not be recorded and an alternative phone can be used.

### **Visitation and Phone Usage:**

- Visitation calls are provided at no cost to the inmate or visitor.
- A warning notice is played at the beginning of each call stating "this call may be monitored or recorded."
- The length of calls is one hour. A warning notice is provided approximately three, two, and one minute before the call is disconnected.

### **Legal Phone Calls:**

- Staff may not monitor a call placed to an attorney.
- Inmates who submit requests for unmonitored telephone calls will be honored upon verification of legitimacy, as long as it does not violate facility policy.

### **Responsibility for Inmate Misuse of Telephones/Visitation Phones:**

- The inmate is responsible for any misuse of the telephone/visitation phone. The Warden, or his designee, will report incidents of unlawful telephone/visitation phone use to law enforcement authorities. Violation of the facility's telephone/visitation phone regulations may result in institutional disciplinary action.
- The facility does not assume responsibility for any calls that violate applicable statutes. As used in this section, the term "misuse" refers to such situations as using the telephone to intimidate a potential witness, perpetuate a fraud, the use of another inmate's TID, providing of a TID to another inmate, or conspiring to introduce contraband into the facility.
- Telephone/visitation phone privileges are accorded to inmates who demonstrate an ability to exercise these privileges responsibly. Evidence that an inmate is violating the privilege of telephone/visitation phone use may cause the individual to be restricted from use of the telephone/visitation phone until such time that it is deemed appropriate by the Warden.

### **Number Blocking:**

- Blocks are able to be placed on numbers at the request of an individual. Any individual who notifies the facility in writing that they do not want to receive calls from the facility. If possible, the authenticity of any request will be verified.

### **Inmates Housed in the Restricted Housing Unit:**

- Inmates housed in the RHU are permitted to make one phone call per week. This phone call will be made on the collect phones located in the housing unit. The phone calls will be given on the first and second shifts on Saturday and Sunday. These phone calls will be limited to fifteen (15) minutes.